 Pickering Beck Isle Museum of Rural Life

**Operational Manager**

Part-Time Position, initially for 12 months with possibility for extension.

£21,380 per annum, pro rata, (3 days pw, may include some Saturdays during opening season May to Nov)

Beck Isle Museum is a small self-funded and largely volunteer run accredited museum. Local and social history displays are housed in a Grade II\* Georgian building in the heart of Pickering. The Board of Trustees is looking to appoint an Operational Manager to assist the Museum Curator with the day to day running of the museum allowing the Museum Curator more time to take forward some strategic projects. It is an exciting time to be joining the dedicated team at Beck Isle Museum.

The Operational Manager is a new part-time role. Ideally, the successful candidate will have experience in leading a front of house team of volunteers, in meeting and greeting visitors, in processing admission and retail sales and in running the day to day duties associated with opening a museum.

A full job description and application form can be downloaded from [www.beckislemuseum.org.uk](http://www.beckislemuseum.org.uk)/get-involved/staff-vacancies

For an informal chat please email Sarah Maultby, Museum Curator [manager@beckislemuseum.org.uk](mailto:manager@beckislemuseum.org.uk) with your name and phone number and Sarah will call you as soon as possible.

**Closing Date** : 5pm on Monday 22nd March 2021

Interview day Wed 30th March start date as soon as possible after appointment.